



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

SCHEDULED

MEETING ATTACHMENTS (ID # 5145)

Meeting: 02/24/20 10:10 AM

Department: County Clerk

Category: Meeting Items

Prepared By: Paula Brumfield

Initiator: Paula Brumfield

Sponsors:

DOC ID: 5145

Meeting Attachments

ATTACHMENTS:

- 022420 CERTIFIED COURT ORDER NO 02-24-2020-01 (PDF)
- 022420 CCSO - DESTRUCTION OF RECORDS (PDF)

The Treasurer is hereby ordered to pay the following entities:


CART


February 21, 2020
Receipt#: 2906

January 2020 Term

RECEIVED
NR
FEB 21 2020
9:07
KAY BROWN
COUNTY CLERK

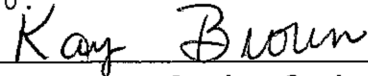
AMOUNT RECEIVED		222-43354	129,870.72	Check #
BRIDGE		15.00%	19,480.61	
	ROAD MILES			
COMMON 1	297.51	29.67%	38,532.64	
COMMON 2	280.69	27.99%	36,350.81	
BILLINGS SPECIAL	103.25	10.30%	13,376.68	
GARRISON SPECIAL	24	2.39%	3,103.91	
OZARK SPECIAL	102.97	10.27%	13,337.72	
SELMORE SPECIAL	27.5	2.74%	3,558.46	
SOUTH SPARTA SPECIAL	11.1	1.11%	1,441.56	
STONESHIRE SPECIAL	5.3	0.53%	688.33	
TOTAL ROADS	852.32	100.00%	110,390.13	
TOTAL BRIDGE			19,480.61	
TOTAL DISBURSED			129,870.72	

 2/24/2020
Presiding Commissioner Ralph Phillips

 2/24/2020
Western Commissioner Hosea Bilyeu

Eastern Commissioner Mike Robertson

IN TESTIMONY WHEREOF I, have hereunto set my hand and affixed the seal of said Commission, at my office in Christian County this, the 24th day of February, 2020.


Kay Brown, Clerk of the County Commission

Jail Division:

All records stored from 2013, below is a detailed list of what is included within the files/records.

Inmate files to include the following:

- Booking approval form
- Facility admission form
- Committing officers report
- Copy of warrant
- Personal property inventory
- Entry and release run logs
- Court docket / sentencing paperwork
- Orientation form
- Inmate requests of staff
- Grievance
- Fingerprint card

Commissary:

- Vendor bills, receipts and quotes
- Haircut, razor and commissary purchase logs
- Bank statements for Detention Center

Medical:

- Inmate medical logs and charting
- Prescriptions and medications for inmates
 - Costs, doses, med. Name, history

ICE / USMS:

- ICE and US Marshal Service billing
 - Invoices and payables
- Detained inmate logs
 - Includes all items listed under inmate files above.
 - ICE and USMS inmate files are stored separately from County inmates

Case files / Investigations:

- Reports of any warning, misconduct or altercation
 - Photos, statements and documentation

Transport:

- Transport run logs
 - Inmates name and drop off / pick up location
 - Charges held on
 - Copy of warrant

Personnel Division:

Former employee folders, these folders have been electronically scanned into our RSM System.

List of employees:

- Baum, L.
- Burton, T.
- Curry, T.
- Derby, M.
- Hicks, L.
- Mann, J.
- Maldonado, J.
- Patrick, J.
- Storm, E.

Detail of items to include:

- Applications
- Evaluations
- FTO packets (field training officer)
- New Hire Paperwork
- Time Off Requests
- Termination Letters
- Reports of employees
- Training records
- Reprimand letters
- Policy & Procedures

Account Financial Subsidiary Ledgers:

Years to include: 2015-2017

- Cash/Credit Money receipts
- Bank Statements + check registries
- Month-End Reconciliation
- Deposit Slips